

REGISTRATION PROCEDURE

REGISTRATION PERIODS

Round 1
Feb. 5-28 (8:00-4:30)
Feb. 27 (5:00-7:00)

Round 2
Apr. 9-20 (8:00-4:30)
Apr. 17 (5:00-7:00)

Round 3
June 11-22 (8:00-4:30)
June 19 (5:00-7:00)

STEP 1: Meet with an Academic Advisor in Student Services to verify eligibility and submit the following documentation:

- Completed application form
- Birth Certificate
- Latest report card or official high school marks
- Proof of Fall 2018 application through SRAM, if applicable. (Students who have not yet applied to a program through SRAM will be charged a \$30 non-refundable application fee.)

STEP 2: Students will be contacted by email within approx. 48 hours with instructions on how to set up an Omnivox account and pay the fees by the deadline. Please note: A student is considered registered only when the fees have been paid in full.*

REGISTRATION AND FEE PAYMENT DEADLINE: Noon, June 22, 2018

FEE PAYMENT

Credit card: Online using Omnivox Payment Centre module

Cash: In Financial Services (Room B-104), Monday to Friday, between 8-12 and 1-4.

REFUNDS

College cancels	Full refund
Student cancels before first class	100% of the refundable fees
Student cancels before the withdrawal deadline	70% of the refundable fees

NOTE: These fees were in effect at the time of printing. The College reserves the right to make changes without prior notice to accommodate legislation passed by the MESRST "Ministère de l'Enseignement supérieur, de la Recherche, de la Science et de la Technologie".

FEE BREAKDOWN

See Bylaw #2 on our website: [http://www.cegep-heritage.qc.ca/PDF_Files/Bylaws/Bylaw_2_reference_document_2.2\(November-29-2017\).pdf](http://www.cegep-heritage.qc.ca/PDF_Files/Bylaws/Bylaw_2_reference_document_2.2(November-29-2017).pdf)